



OWNER INFORMATION			
Owner Name (attach W-9):			
Home Phone:	Cell Phone:	Work Phone:	
Mailing Address:			
City:	State:	ZIP Code:	
E-mail:			
Preferred Method of Contact: <input type="checkbox"/> Mail <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Other:			
PROPERTY INFORMATION			
Property Address:			
City:	State:	ZIP Code:	
Personal Property, including appliances:			
Type of Property:			
Monthly rent:		Rent due on:	
Services Included in Rent			
<input type="checkbox"/> Lawn Care <input type="checkbox"/> Electric <input type="checkbox"/> Water <input type="checkbox"/> Gas <input type="checkbox"/> Cable <input type="checkbox"/> Pool Maintenance <input type="checkbox"/> Other:			
TENANT INFORMATION			
Is property currently leased? <input type="checkbox"/> no <input type="checkbox"/> yes*Attach Copy – Lease Expires:			
Name:			
Home Phone:	Cell Phone:	Work Phone:	
E-mail:			
BROKER OBLIGATIONS AND AUTHORITY			
<input type="checkbox"/> Secure a tenant for the Property *Attach Exclusive Right to Lease Agreement			
Listing Agent:			
<input type="checkbox"/> Facilitate repairs up to \$		without prior approval	
<input type="checkbox"/> Home Warranty *Attach copy			
Pastermack Real Estate has a professional relationship with qualified contractors in every field. However, please let us know if you are already working with a contractor or have a specific preference.			
<input type="checkbox"/> Make payments on Owner's behalf (attach account information as applicable):			
<input type="checkbox"/> Mortgage	\$	per	to
<input type="checkbox"/> Insurance	\$	per	to
<input type="checkbox"/> Property Taxes	\$	per	to
<input type="checkbox"/> Dues	\$	per	to
<input type="checkbox"/> Lawn Care	\$	per	to
<input type="checkbox"/> Electric	\$	per	to
<input type="checkbox"/> Water	\$	per	to
<input type="checkbox"/> Gas	\$	per	to
<input type="checkbox"/> Cable	\$	per	to
<input type="checkbox"/> Pool	\$	per	to
<input type="checkbox"/> Other:	\$	per	to
<input type="checkbox"/> Repairs, materials, equipment, labor and attorney's fees and costs			
<input type="checkbox"/> State and local sales and service taxes			
MANAGEMENT			
Escrow amount due from owner at signing		\$	
Owner's Draws will be paid via			
<input type="checkbox"/> Check to Owner's Mailing Address			
<input type="checkbox"/> Direct Deposit *\$1 fee per deposit	Routing #	Account #	