



Rental Application Procedure

1. All adults must sign this “Rental Application Procedure” page
2. All adults must jointly complete and sign the 2 page “Rental Application Part A”.
3. Each adult must complete and sign their own 2 page “Rental Application Part B”.
4. Submit \$40 fee per each single adult applicant and \$60 fee for per married couple applicant via cash, cashier’s check or money order. This fee is nonrefundable. We can also accept your credit card for an additional small processing fee of \$2 per applicant.
5. Provide copy of all adult occupants driver’s licenses.
6. Provide minimum 3 months proof of income for all adults including documentation of additional income to be considered (ie: child support, rental income, SSI, etc...)
7. Please deliver completed package to:

Pastermack Real Estate
1351 N. Courtenay Pkwy, Suite AA
Merritt Island, FL 32953
Fax 321-308-7037
Sold@PastermackRealEstate.com

Incomplete applications may not be considered. Please be advised, if applicable, current landlord will be contacted as a reference.

*PLEASE NOTE THAT ONCE YOUR APPLICATION IS ACCEPTED BY THE OWNER YOU WILL BE REQUIRED TO PUT DOWN A DEPOSIT EQUAL TO ONE MONTHS RENT IN THE FORM OF CASHIER’S CHECK OR MONEY ORDER TO HOLD THE PROPERTY EXCLUSIVELY FOR YOU UNTIL YOUR MOVE IN DATE. EVEN IF YOU ARE APPROVED BY THE OWNER AND HAVE PAID YOUR APPLICATION FEE, UNTIL THE DEPOSIT TO HOLD IS RECEIVED, THE PROPERTY IS STILL OPEN TO THE FIRST APPROVED TENANT THAT BRINGS IN THE DEPOSIT. THIS DEPOSIT WILL BE APPLIED TO YOUR TOTAL MOVE IN COST AT MOVE IN. HOWEVER IF YOU, AT YOUR OWN DISCRETION, DO NOT MOVE IN BY YOUR MOVE IN DATE FOR ANY REASON THEN THE DEPOSIT WILL BE NONREFUNDABLE.

Applicant signature _____ Date _____
 Applicant signature _____ Date _____
 Applicant signature _____ Date _____

Processed by		Date		Amount Paid	
Cash/Money Order No			ID Provided		
Credit Card #			Expiration mm/yyyy		
CCV code			Billing Zip Code		



Rental Application Part A

1351 N Courtenay Parkway, Suite AA
Merritt Island, FL 32953
321-452-7785
Fax 321-308-7037
Sold@PastermackRealEstate.com

No person shall be denied the right to rent any property because of their race, color, religion, sex, familial status, national origin, or ancestry.

If filling in manually, print clearly. Illegible applications cannot be processed.

Your Real Estate Company		Phone Number	
Your Agent Name		Phone Number	
Listing Agent Name		Phone Number	

Applicant Name(s): _____

Subject Property Address: _____

Requested Move In Date: _____

Tenant agrees to pay rent in the amount of _____ per _____ (week, month, etc...)

Tenant intends to occupy property effective _____ (note all money due prior to occupancy must be in the form of cashier's check or money order)

Tenant agrees to a lease term of _____ (1 year, 7 months, etc...)

Tenant understands the following appliances and personal property are included in the rental:

Smoking will not be allowed inside the home unless owner gives written permission to do so.

Note: Tenant is responsible for the first \$100 dollars of any repair on any item in the home (appliances, plumbing, electrical etc...) However if a washer and dryer is included, they are for the convenience and care of the tenant. They are not warranted. Tenant must let landlord know of any issues with any item in the home that may need repair to see how they want to proceed.

Tenant understands that the following utilities or services are included (if any) in the rent: _____

Please ask any questions you may have about the rental process or the property:

Initial _____ Initial _____ Initial _____

Income and Expenses

Combined monthly income from all adults	
Estimated monthly expenses:	
Combined total for all car payments	
Combined total for all other loan payments	
Combined total for all monthly credit card payments	
Any other reoccurring monthly expenses	

Occupants

Full names of all individuals (and ages of all children) who will occupy premises:

Name		Age		Relationship	
Name		Age		Relationship	
Name		Age		Relationship	
Name		Age		Relationship	
Name		Age		Relationship	
Name		Age		Relationship	

Pets

(Some breeds are considered dangerous "breeds" and may not be allowed)

Pet 1 Breed		Pet 1 Weight		Pet 2 Breed		Pet 2 Weight	
Pet 3 Breed		Pet 3 Weight		Pet 4 Breed		Pet 4 Weight	

Tenant understands there will be a non-refundable pet fee for any approved pets. Tenant understands this fee is for allowing a pet(s) in the home and is in addition to any security deposit required to rent the property. Please see MLS print out to see if pets are allowed. (Note: not disclosing any pets you have in the home, plan to have or obtain during your rental period may be grounds for eviction.)

Automobiles

(No untagged automobiles are allowed)

(1) Make/Model		Year		Plate No		State	
(2) Make/Model		Year		Plate No		State	
(3) Make/Model		Year		Plate No		State	
(4) Make/Model		Year		Plate No		State	

Emergency Contacts

Name		Phone		Relationship	
Address					
Name		Phone		Relationship	
Address					

Applicant signature _____ Date _____

Applicant signature _____ Date _____

Applicant signature _____ Date _____



Rental Application

Part B

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 Merritt Island, FL 32953
 321-452-7785
 Fax 321-308-7037
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Personal Information

Applicant Joint Applicant Guarantor

First Name		MI	Last Name	
Social Security No		Home Phone		Gender: M / F
Age	Date of Birth		Cell Phone	
Work Phone		Fax	Other Phone 1	
Email Address			Other Phone 2	
Present Address				
	<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip</i>
Drivers License No			Issuing State	

Tenancy

Present Landlord	Phone	
Address		
	<i>Street City State Zip</i>	
First Year Rented	Monthly Rent	
Reason for Leaving	Lease End Date	
Previous Landlord	Phone	
Address		
	<i>Street City State Zip</i>	
Rented From (Date)	To	Monthly Rent
Reason for Leaving		

If you own, what are you doing with your property? Will you be selling, renting, or foreclosing? Please explain what your plans and at what stage are you in those plans. (for example if it is being rented what is the price? Has it been rented yet? Have you sold it yet? Is it under contract? Ect...) _____

Evictions

Have you ever been evicted, sued for nonpayment, breached a lease or failed to make any rent payments (if so explain)?		
Yes <input type="checkbox"/>	No <input type="checkbox"/>	If "YES" Please explain

Criminal

Have you ever been arrested or convicted of a crime?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes explain below

Initial _____

Employment

Present Employer				Supervisor		
Address						
	<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip</i>		
Phone		Fax		Website Address		
Occupation				Title		
Start Date				Monthly Income		
Previous Employer				Supervisor		
Address						
	<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip</i>		
Phone		Fax		Website Address		
Occupation				Title		
Start Date		End Date		Monthly Income		

Financial

Other Income	\$	monthly	Source	
Other Income	\$	monthly	Source	

Please explain any issues you are aware of that may have affected your credit in a negative way. (i.e. Bankruptcy, Divorce, Work injury, Short sale, Foreclosure, etc..) _____

****Please keep in mind your credit report will show most of these payments and your payment history. This information is used for the owner of the property to determine whether or not they feel you can afford this property. This is taken into consideration with your credit report and any other information in the application for the owner to determine at their discretion to approve or deny your application.**

Personal References

(Please supply two references)

Reference 1 Name		Phone	
Address			
Reference 2 Name		Phone	
Address			

IMPORTANT CERTIFICATION:

(All deposits and fees paid with this application are non-refundable)

Initial _____ I certify that the above information is true, accurate, and complete. I authorize the verification of this information by contacting any or all individuals, financial institutions, and other contacts as provided herein including a credit profile check, criminal and general knowledge background check, rental history (including eviction) check, sexual offender check, and other investigations that may be necessary.

Initial _____ I understand that this is not a lease and that no binding obligation of any kind exists unless and until a lease is properly executed. I understand that Pastermack Real Estate will incur costs in processing this information and that the application fee and any other deposit paid for the rental of a property is not refundable.

Initial _____ I understand that a copy of the credit report will not be provided, however a copy of same can be obtained if the application is denied because of a credit issue. I understand and authorize that information may be obtained now and during tenancy from any source. I understand that all monies paid with this application are non-refundable.

Initial _____ I understand that any false, misleading, or fraudulent information provided herein or anytime thereafter is grounds for denial of tenancy and termination of any subsequent rental agreement and/or lease.

Initial _____ I have received a copy of this application which will also serve as a receipt for application fees.

Initial _____ A deposit to hold unit, if any, is paid when application is accepted and I understand and agree that said deposit from this application is non-refundable.

Signature of Applicant: _____ Date: _____

I understand and agree that typing my name and initials is legal and binding and the same as personally signing this application.